

## 6. Convention Housing

All delegates, alternates, and guests are responsible for making their lodging arrangements.

The location of the convention and accommodations for all delegates is:

*Shreveport Convention Center  
Hilton Shreveport  
104 Market Street  
Shreveport, LA 71101  
(318) 698-0900*

Convention room rates are as follows:

- \$95 King/Double

**To reserve room(s), call (318) 698-0900 or <https://aws.passkev.com/go/LAFederationofTeachers>**

**Group Code:** Louisiana Federation of Teachers

**Check-in:** 18-NOV-2017--3:00 PM

**Check-out:** 20-NOV-2017--12:00 PM

**Hotel reservation deadline:**

**Friday, October 27, 2017**

All reservations must be accompanied by a first night room deposit or guaranteed with a major credit card. Hotel will not hold any reservations unless secured by one of the above methods.

**Guest may cancel reservations up to 48-hours prior to arrival without penalty. Failure to do so will forfeit first room night and tax deposit.**

## 7. Convention Registration

Each local shall pay a registration fee of \$100 for each delegate, alternate, and guest attending the convention. This fee can be reduced by paying \$90 per person before October 27, 2017.

This fee includes the price of the luncheon on Sunday, breakfast on Monday, as well as all planned socials and convention materials. Registration opens at 1:00 p.m. on Saturday. Name tags will be required to attend these functions.

Guests who wish to attend only certain convention functions must pay a pro-rated fee based on the cost of the function. A fee schedule for guests is listed.

**Registration for the events must be paid before the event. No payments will be accepted at the door. LFT Vice Presidents are not exempted from the registration fee.**

Guest fees are:

All functions	\$110.00
Sunday Luncheon	\$50.00
Sunday Social	\$30.00
Monday Breakfast	\$30.00

## 8. Convention Delegate Allotment

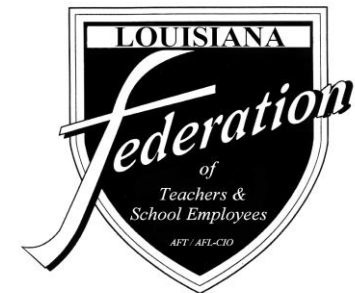
Article VII, Section 4- Each local is entitled to one delegate, and for each thirty-three (33) members or major fraction thereof, one additional delegate. For example:

- 1 - 32 members 1 delegate
- 33 - 64 members 2 delegates
- 65 - 97 members 3 delegates
- 98 - 130 members 4 delegates
- 131 - 163 members 5 delegates
- 164 - 196 members 6 delegates
- 197 - 229 members 7 delegates
- 230 - 262 members 8 delegates
- 262 - 295 members 9 delegates
- 296 - 328 members 10 delegates

# Louisiana Federation of Teachers & School Employees' 53<sup>rd</sup> Annual Convention Call

November 18-20, 2017

- Shreveport Convention Center
- Shreveport, Louisiana



# Greetings & the Call

*In accordance with our constitution, the 53<sup>rd</sup> Louisiana Federation of Teachers Convention* is called to convene at the **Shreveport Convention Center in Shreveport, Louisiana** on Saturday, **November 18, 2017 at 3:00 PM** and will remain in session for three days, or until such time as it has given full consideration to such matters as may be legally brought before it.

*Larry Carter, President*

Louisiana Federation of Teachers

## 1. Convention Representation

The LFT annual convention is our most important policy making body of the Federation. The vitality and democracy of the Federation depends upon the participation of our leaders and delegates from all locals. This year important resolutions and possible constitutional/by-law changes will be decided by convention delegates. Each local affiliate is urged to take part in the convention. Plan now to ensure representation from your local.

Please study the following information carefully. The constitutional provisions for the LFT conventions have been adopted in order to assure LFT members of representation in their governing body.

Delegates must be nominated and elected as dictated by their local constitutions.

**The credentialing process must be followed so that the convention officers can be sure that the will of the local membership prevails.**

## Please read this carefully:

“In accordance with Article X, Section 3 of the LFT Constitution, if an affiliated **local is in arrears at the end of three (3) months, the LFT shall inform the President and Executive Board of the local that the local shall not be seated at the LFT Convention.**”

## 2. Convention Credentials

In accordance with Article VII, Section 5 of the LFT Constitution: Each local of the Louisiana Federation of Teachers **must send by registered or certified mail to the LFT Office a certified list and official credentials** of all elected delegates and alternates not later than **fifteen (15) days** prior to the opening date of the Convention. Only delegates and alternates on this certified list shall be registered and seated at the Convention.

**Again:**

**Credential forms and fees must be sent to the LFT office no later than October 27, 2017.**

## 3. Resolutions

1. **Resolutions shall be submitted no later than October 27, 2017** to allow for the processing and printing of resolutions in time for the convention.
2. Resolutions shall be introduced by locals or by the Executive Board of the LFT.
3. Resolutions shall be approved for submission by the local's Executive Board or the membership of the local or by the Executive Board of the State Federation.
4. **Resolutions shall bear the signature of at least two elected officers of the Federation introducing the resolution, certifying that item 3 of the above has been followed.**
5. Resolutions shall bear a suitable title.
6. Resolutions shall be submitted in typewritten form or by e-mail to: cposey@lft-aft.org.

## 4. Constitutional Amendments

In accordance with Article IX, Section 1, 2 & 3 of the LFT Constitution:

Section 1. Proposed amendments to the Constitution may be submitted to the annual Convention either by request of the Executive Board, or the Convention, or by request of an Executive Board or membership of a local.

All amendments shall bear **the signature of at least two (2) elected officers of the local** introducing the amendment. The officers signing the amendment shall certify the amendment was approved to the Convention by the Executive Board or membership of the local.

Section 2. Proposed amendments may be submitted to a referendum vote under the procedure outlined in Article VIII, Referenda.

Section 3. **If a proposed amendment is to be submitted to the Convention, it must reach the LFT Office at least forty-five (45) days before the date of the Convention (October 7, 2017) and must be sent by the LFT Office to the locals at least one (1) month (October 21, 2017) before the Convention.**

## 5. Convention Committees

**Local Federation chapters shall select the committee for delegates and alternates on the credentials form which are due to be returned to the state office by October 27, 2017 by registered or certified mail.**

Delegates/alternates will indicate their first and second choice of committees. The LFT will be guided by these selections in its assignment of delegates/alternates to the committees.

Each delegate will be assigned to at least one convention committee and should attend the meeting of this committee.

The delegate may request to testify on resolutions, especially those which his/her local submitted, and which have been assigned to other convention committees.