

# **Vietnam Veterans of America Teacher of the Year Award Instructions for the Submission of Applications**

Two Louisiana teachers (K – 6 and 7 – 12) will be recognized for their extraordinary efforts to encourage their students to develop values that portray Love of Country, Patriotism and appreciation for veterans and those currently serving in the military. Each recipient will receive a plaque and a \$500 Award.

## **Criteria for eligibility**

The Nominee must:

- A. Be a full time teacher in a public/private school in Louisiana.
- B. Possess a valid Louisiana Teaching Certificate.
- C. Show evidence of the development and implementation of programs/projects in the classroom and/or school that promote Love of Country, Patriotism, and appreciation for veterans and those currently serving in the military.

The following items must be included in the nomination submission. **All nominations must be postmarked no later than January 15, 2010**

1. Letter of Nomination
  - Only Letters of Nomination written by the principal of the school that employs the nominated teacher are acceptable.
  - The Letter should include a brief statement of why the individual is being nominated for this honor.
2. Nominee Information Form
  - See Attached
3. Supporting documentation should be organized similar to a portfolio and should include:
  - Description of program and/or project
  - Audiovisual aids (CD's or DVD's), student work, photos and other items showing elements of your program/project
  - Evidence of the evolution of the program/project should be included if the program/project has been developed over time.
4. Submissions will be evaluated for the following:
  - Originality
  - Community and veteran involvement
  - Effectiveness of the program/project
  - Overall organization and visual appeal of the submitted materials
5. Mail the letter of nomination, completed nomination form, and supporting documentation to:  
Leslie DeLong  
302 Caravan Drive  
Lafayette, LA 70506

**Nominations must be postmarked no later than January 15, 2010**

**VIETNAM VETERANS OF AMERICA**  
**TEACHER OF THE YEAR AWARD**

**Nominee Information Form**

Submissions MUST be postmarked no later than January 15, 2010

Name of School \_\_\_\_\_

Teacher's Name \_\_\_\_\_ Full time teacher    YES    NO

Grade \_\_\_\_\_ Subject \_\_\_\_\_ Valid LA Teaching Certificate    YES    NO

**Home Address**

Street \_\_\_\_\_

City \_\_\_\_\_, LA Zip \_\_\_\_\_

**School address**

Street \_\_\_\_\_

City \_\_\_\_\_, LA Zip \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_

Work Phone (\_\_\_\_) \_\_\_\_\_

E-mail (Required) \_\_\_\_\_

Mail completed form and all supporting materials to:

Leslie DeLong  
302 Caravan Drive  
Lafayette, LA 70506

**If you would like your materials returned to you, you must include return postage (not cash) and include appropriate packaging materials or ship your submission in reusable packaging. We will return your submitted materials by May 30, 2010. Otherwise, all submitted materials become the property of VVA Louisiana State Council. Thank you for your understanding in this matter.**